Course Information

Course Name:	**Management of Inventory and Warehouse**

Institute/Centre: Port Training Institute   **Course Code:** L71

Type: √ Program   ❑ Course   ❑ Workshop

Course Duration: √ 5 Days   ❑ 3 Days   ❑ 1 Days   ❑ Other

Course Conducted: √ Local   ❑ International   Indicate: A.R.E
Course Venue: Anywhere

Course Language: ❑ English   ❑ Arabic   √ Both   ❑ Other

Course Description

Course Outlines:
1. Storage function
2. Warehouse design and classifications
3. Storage places and equipment
4. Exchange and transfer between warehouses
5. Uses of warehouses and material handling

Course Objectives:
- This course aims to familiarize the trainee with the function of arranging stores and the most important elements of their success and to view the storage problems to prepare human cadres specialized in warehouses according to the scientific bases.

Course Includes: √ Theoretical   ❑ Fire Training Module   ❑ Laboratory
❑ Workshop   ❑ Site Visit

Course Prerequisites: None

Who Should Attend: Warehousing and Storage Department

No. of Participants/Course: √ 5-10   ❑10-15   ❑15-20   ❑ Other

Qualifications of Participants:
- Associate Degree

No. of Lecturer: √ 1   ❑ 2   ❑ 5

No. of Assistance: ❑ 1   ❑ 2   ❑ 3

Course Facilities

√ White Board   √ V. Projector   √ Data Show   √ PC   ❑ Manual
❑ Books   √ Handouts   ❑ Flip Charts   ❑ S/W   ❑ Other

Course Evaluation

❑ Written Examination   ❑ Written Report(s)   ❑ Oral Presentation   √ Attendance
❑ Delegates Participation

Certificate Issue:

❑ Local Premises   √ AASTMT   ❑ International

Course Registration

√ Admission and Registration

Registration:

Department at the Port

Training Institute   ❑ Online   ❑ Other

Beside gate No. 27 - Outside

Customs area, Alexandria Port

Documents Required: √ Registration form   √ ID/Passport Copy   √ Photo